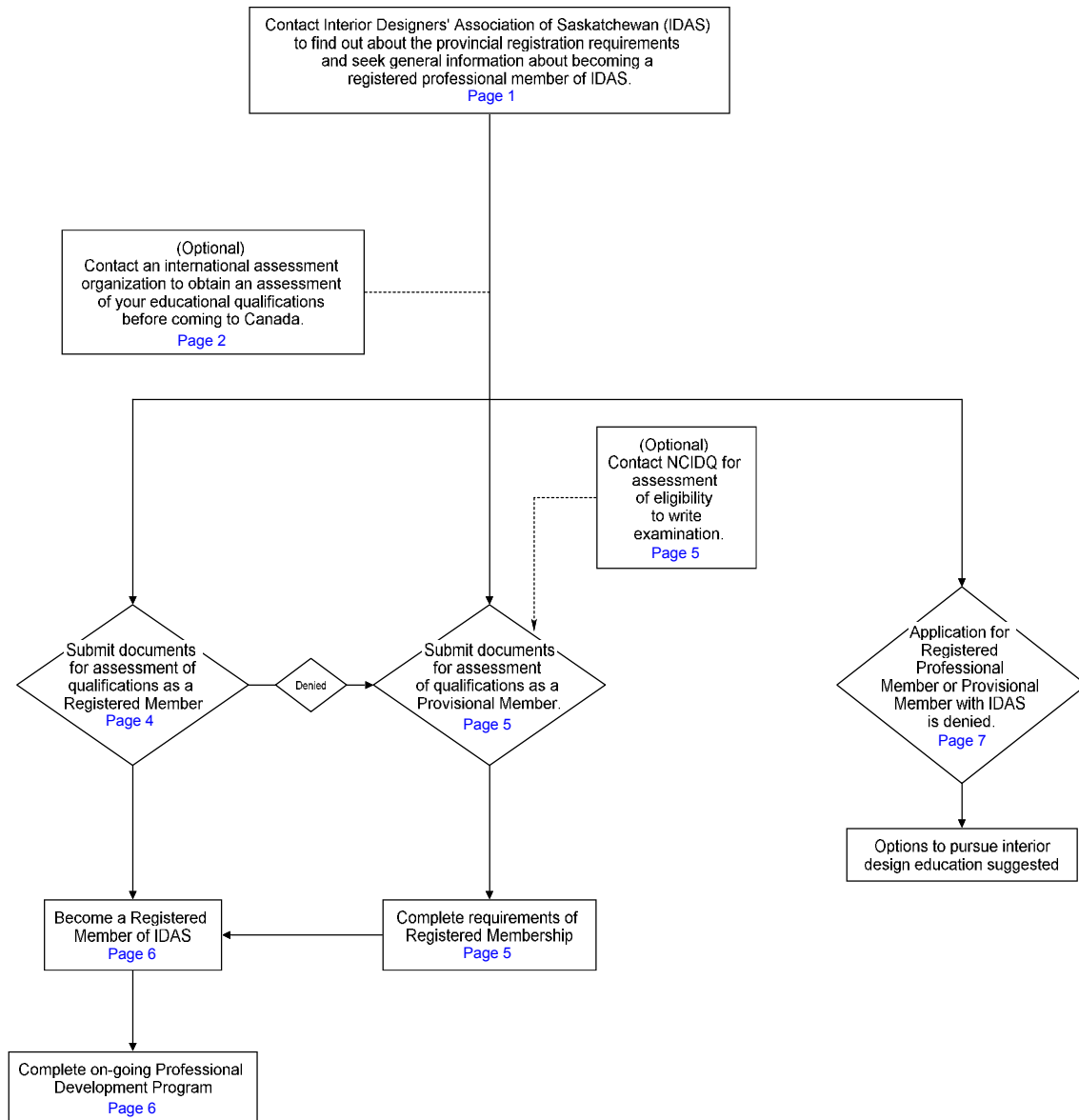


INTERNATIONALLY-TRAINED INTERIOR DESIGNERS



This is a general guide and does not cover every individual situation. For the official and most current information about the licensing process and fees, please contact the regulatory body.

PROCESS MAP FOR INTERNATIONALLY-TRAINED INTERIOR DESIGNERS WISHING TO WORK IN SASKATCHEWAN, CANADA

This PROCESS MAP will provide internationally-trained students and professionals with information about the most efficient pathway to obtain membership with Interior Designers' Association of Saskatchewan (IDAS). This process map is meant as a guide only, but is based on the experiences of many Interior Designers that have been through the evaluation process.

Contact Interior Designers' Association of Saskatchewan (IDAS) to find out about the provincial registration requirements and seek general information about becoming a registered professional member of IDAS.

You may contact the regulatory body, IDAS, to ask about the requirements and costs for registration. There will be various fees for the process including:

- Application
- Assessment
- Examinations
- Annual membership

To work as an interior designer in Saskatchewan, you do not need to be registered as a member in good standing with IDAS. However, if you are not registered, you cannot use the title or abbreviation of:

- Interior Designer and/or the letters IDAS
- Provisional member of IDAS and/or Provisional – IDAS

Be sure to ask specifically for information on what parts of the process you can do or start before you leave your home country. For example, you may need to:

- Prepare or obtain documents from your home licensing body and/or educational institution;
- Obtain and complete forms;
- Obtain personal or work references;
- Collect documents demonstrating your professional work as an interior designer;
- Begin necessary educational or language assessments; or
- Begin applications to programs or examinations

Interior Designers' Association of Saskatchewan

P.O. Box 32005 Erindale Postal Outlet

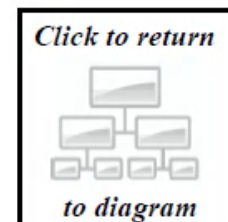
Saskatoon, SK S7S 1N8

Tel: 306-343-3311

Fax: 306-249-3011

Regina Tel: 306-543-6000

Website: www.idas.ca



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(Optional) Contact an international assessment organization to obtain an assessment of your educational qualifications before coming to Canada.

Your application will be assessed by a provincial committee of IDAS and you will be provided with information on how international credentials are evaluated once you are in Canada. However, IDAS are not set up to assess international credentials.

Prior to your arrival in Canada, you can obtain an assessment of your educational qualifications from an international assessment organization such as:

- International Qualifications Assessment Service (IQAS),
- International Credential Evaluation Service (ICES) or
- World Education Services (WES).

Check with the IDAS for which assessment organization they prefer.

These assessments indicate how an educational credential received in another country compares to an IDAS-approved interior design program in Canada.

Please note that these assessments are advisory and do not guarantee recognition of your qualifications for registration as an interior designer. Many professional associations will have other requirements in addition to an educational assessment. If you have questions about licensing, registration or employment requirements, contact the Interior Designers Association of Saskatchewan.

Also note that these organizations charge a fee for the assessment.

International Qualifications Assessment Service (IQAS)

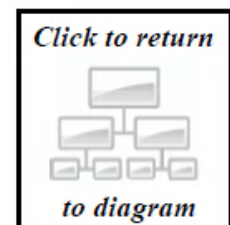
9th Floor, 108 Street Building
9942 - 108 Street
Edmonton, AB
Canada T5K 2J5

Telephone: 780-427-2655

Fax: 780-422-9734

Canada and overseas call direct: 780-427-2655

Website: <http://employment.alberta.ca/immigration/4512.html>



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International Credential Evaluation Service (ICES)

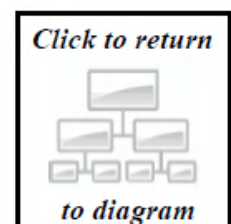
3700 Willingdon Avenue
Burnaby, British Columbia
Canada V5G 3H2

Telephone: 604-432-8800
Facsimile: 604-435-7033
Email: icesinfo@bcit.ca
Toll Free within North America call 866-434-9197
Website: <http://www.bcit.ca/ices/>

World Education Services (WES)

45 Charles Street East, Suite 700
Toronto, Ontario
Canada M4Y 1S2

Telephone: 416-972-0070
Toll free: 866-343-0070
Fax: 416-972-9004
Website: <http://www.wes.org/ca/index.asp>



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(Optional) Contact an international assessment organization to obtain an assessment of your educational qualifications before coming to Canada.

Review the qualifications for either a registered member of IDAS or a provisional member of IDAS and decide which membership meets your existing qualifications/experience. It is advisable that you discuss your education and qualifications before you apply to IDAS.

If you are an interior designer in another country and wish to be registered in Saskatchewan to practice as an interior designer as a Registered Member, you will be asked to provide the following documents for assessment:

- Academic transcript
- Course descriptions of the courses listed on the transcript – these must be provided in English
 - Or arrange to provide an assessment from an international assessment organization and forward it to IDAS (optional)
- Evidence of successful completion the National Council for Interior Design Qualifications (NCIDQ) examination (certificate number from NCIDQ).
- Evidence of a combination of seven years interior design education and professional experience. *For example*, if your approved educational qualifications are from a two-year program, you will be required to have five years of experience working in a professional capacity as a designer.

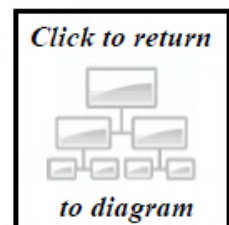
Evidence of professional experience could include a letter of confirmation from an employer, clients and/or a portfolio of work.

A non-refundable application fee will be charged.

Academic transcripts should be sent directly to IDAS from the educational institution, however if this is not possible the IDAS will accept transcripts provided by you.

Following an assessment, IDAS will either:

- Accept your application for Registered Member,
- Require you to apply as a Provisional Member of IDAS, or
- Deny your application as either Registered Member or Provisional Member with IDAS.



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Submit documentation to the Interior Designers Associations of Saskatchewan for assessment of qualifications as a Provisional Member.

If you do not meet the IDAS requirements for a Registered Member, you may apply for Provisional Membership. There is an application fee.

A Provisional Member of IDAS:

- Has graduated from an interior design program recognized by IDAS or equivalent program assessed by an international assessment organization.
- Is actively involved in the field of interior design and acquiring work experience necessary for the National Council for Interior Design Qualifications examination, and
- Is eligible to write the National Council for Interior Design Qualifications (NCIDQ).

Once the seven year combined education and experience requirement has been met, a provisional member has four years to successfully complete the NCIDQ exam.

A component of becoming a Registered Professional Member of IDAS and being able to use the designation of Interior Designer is completion of NCIDQ examination. NCIDQ has specific requirements for education and work experience to be eligible to take the exam. You should contact NCIDQ before applying for provisional membership from IDAS to ensure that NCIDQ will accept your experience and education. There may be a fee charged by NCIDQ to assess your experience and education.

IDAS will review your application for Provisional Membership and, if approved, you will be admitted to IDAS as a provisional member and may use the designation 'Provisional IDAS'. You will be required to pay an annual membership fee, obtain professional liability insurance, and earn credits towards the professional development program to remain current as an Interior Designer.

Once you have completed all the requirements, you may apply membership as a Registered Member of IDAS.

NCIDQ

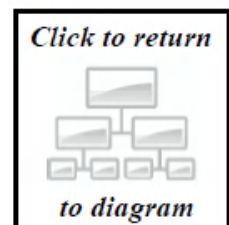
1602 L Street, NW, Suite 200
Washington, DC 20036-5681

Telephone: 202-721-0220

Fax: 202-721-0221

Email: inquiries@ncidq.org

Website: www.ncidq.org

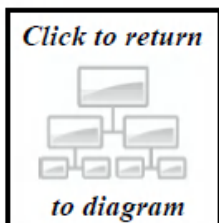


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Become a Registered Member of IDAS

When you are approved as a Registered Member of IDAS, you will pay an annual membership fee and are required to obtain professional liability insurance. Professional liability insurance protects professional practitioners against potential negligence claims made by their clients.

To maintain your registration, you will also be required to participate in a Professional Development Program. To earn credits in the Professional Development Program you will need to undertake continuing education courses and participate in activities that contribute to the interior design profession.



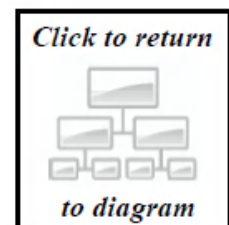
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Application for Registered Member or Provisional Member is denied.

Your application for membership as a registered member or a provisional member may be denied for a number of reasons including unacceptable interior design education and/or experience.

If your application for membership as a registered member of IDAS is not approved, you may be directed to apply as a provisional member and to complete the requirements as a provisional member of IDAS

If your application for membership as a provisional member of IDAS is not approved, IDAS may suggest options to pursue interior design education which would allow you to qualify for registered or provisional membership.



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